

GSTM Group Advisement Fall 2021

Dr. Sandra Richardson

Director of Assessment

October 18, 2021

1. **Whole Person Assessment (WPA):** All students are required to participate in the university's assessment program.
 - a. Students will submit WPA artifacts on D2L in each designated course (per syllabi), to be assessed by course professor.
 - b. A \$70 university assessment fee has been added to PRFT 056 Entry Level Assessment and PRFT 055 Spiritual Formation and Assessment.
2. Each of the three (3) required GSTM assessment courses have detailed Course Descriptions and Instructions on D2L.
3. **First Semester Assessment Courses:**
 - a. **Entry Level Assessment (0.5 credit) & Spiritual Formation and Assessment (1.5 – 2.0 credit):** All new students are required to enroll in PRFT 055 Spiritual Formation and Assessment their first semester.
 - b. Both versions of the First Semester Assessment courses will continue to be offered until all students are phased out of the previous degree plans
 - c. If you have not yet enrolled in PRFT 055 Spiritual Formation and Assessment you will need to enroll in it for the Spring 2022 semester.
 - d. **Counseling Students:** Prior to Fall 2021 Counseling students remained enrolled in PRFT 056 Entry Level Assessment because they did not change degree plans
 - e. **Fast Track:** Fast Track students who enroll in GSTM courses are required to also enroll in PRFT 055 their first semester of enrollment to avoid them taking several graduate courses and falling behind in the assessment process.
 - f. Thoroughly read **Course Descriptions and Requirements** outlined on D2L.
 - g. Due dates for all assignments are posted on the Course Calendar. Be sure to keep up with reading and required assignments and upload them to D2L on time to avoid late penalties.
 - h. **First Advisor Conference:** Due date was extended to **October 15th**. Students should have scheduled an appointment with your Academic Advisor and brought the results of the Spirit Empowered Self-Assessment, Critical Journey, Spiritual Formation Plan and completed the Advisor Conference Questionnaire form for your advisor to review and sign. The signed form should have been scanned and submitted to the D2L dropbox. Modular Students can request a ZOOM face to face session or telephone interview with their advisors.
 - i. **Advisor Assignment List:** Assigned Advisors can be found by logging into VISION. Go to Student Records and Financial aid, then Student Records, and then Look up Your Advisor.
4. **Mid-Level Assessment (0 – 0.5 credit):** Once students are **mid-way** through their degree plan and coursework, they should enroll in PRFT 057 Mid-Level Assessment. Do NOT wait until your last semester to do this.
 - a. Students complete the questionnaire and degree program audit chart on D2L in preparation for a meeting with their faculty advisors.
 - b. Students bring the results of their Spirit Empowered Self-Assessment taken in the Entry Level Assessment course and discuss with faculty advisors their areas of spiritual and personal growth and development from the action plan they have developed. **Faculty are**

very busy and students are encouraged not to wait until the last minute to schedule an appointment.

c. Counseling Students who are anticipating starting their Practicum during Summer 2022:

- i. The Mid-Level Assessment is also required as a prerequisite along with PRFT 064 Introduction to Counseling Practicum and Internship Course.
- ii. Applications for the Practicum and Internship Program should be submitted to your Faculty Advisor before Spring Break. It's usually more convenient for students to take these synonymously because both require meetings with the Faculty Advisor to review and screen progress.
- iii. See Dr. Greg Meyer, Practicum/Internship Coordinator for more information.

5. **Candidacy Level Assessment** (0.5 credit): Students who are anticipating graduating in December should already be enrolled in PRFT 058 Candidacy Level Assessment in Fall 2021.

Spirit Empowered Discipleship – 2nd Self-Assessment – Was due on September 5th.

6. Late policies and grade penalties are enforced for all Assessment courses, and final grades of assessment courses are included in GPAs.
7. All assessment courses must be completed in order for students to be eligible for graduation.

For questions about any of the Assessment courses, contact Dr. Sandra Richardson or Marlene Mankins.

DMIN students can contact Dr. James Barber or Celine Butler directly about questions pertaining to the DMIN Assessment Courses.