**Field Education**

**Weekly Tracking Sheet for FED 672/673/750/755/760/780/781**

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| Week #: | Dates: | FED #: | Student Name: |
| Site Supervisor: |  |
| Site Name(s): | \_\_\_\_\_Church | \_\_\_\_Community |
| Total hours worked this week: |  |  |

**Double click in the box of the learning contract items below performed this week. On the pop-up menu beside each item, click “checked” and “OK” for each selection. Include the aprox or actual Hrs that you worked in that area for the week. Total those hours and place in the (Total hours worked this week:) box.**

|  |  |  |
| --- | --- | --- |
| [ ]  Administration: Hrs: | [ ]  Evangelism/Visitation: Hrs: | [ ]  Prayer: Hrs  |
| [ ]  Administer Sacraments: Hrs:  | [ ]  Food Pantry: Hrs: | [ ]  Preaching: Hrs  |
| [ ]  Build Relationships: Hrs: | [ ]  Funerals/Weddings: Hrs: | [ ]  Referral Skills: Hrs:  |
| [ ]  Chaplain’s Work: Hrs: | [ ]  Homeless Care: Hrs: | [ ]  SS/Teaching/VBS: Hrs: |
| [ ]  Clothing: Hrs: | [ ]  Interpersonal Skills: Hrs: | [ ]  Volunteerism: Hrs:  |
| [ ]  Community Issues: Hrs: | [ ]  Lead Small Groups: Hrs: | [ ]  Youth Work: Hrs: |
| [ ]  Counsel/Heal/ Guide: Hrs | [ ]  Lead Worship Service: Hrs: | [ ]  Other: Hrs: |
| [ ]  Spiritual Formation: Hrs: | [ ]  Meal Services: Hrs: | [ ]  Other: Hrs: |
| [ ]  Custodial Work: Hrs:  | [ ]  Media Ministry: Hrs: | [ ]  Other: Hrs: |
| [ ]  Denominational Issues: Hrs:  | [ ]  Mentoring: Hrs: | [ ]  Other: Hrs: |
| [ ]  Discipleship/Spir Formation: Hrs: | [ ]  Missions: Hrs: | [ ]  Other: Hrs: |

|  |  |
| --- | --- |
| Did you meet with your supervisor? | Yes [ ]  No [ ]  |
| Did you discuss your weekly ministry input, reflections, work, etc. as checked above? | Yes [ ]  No [ ]  |
| Do you have any additional comments? Enter below. | Yes [ ]  No [ ]  |
| *(Supervisor, Mentor concerns, comments):**(Sunday-Saturday Hour log concerns, comments):* |

***After completing this form, upload to the appropriate D2L dropbox.***